Commercial Rental Schedule 2024



Name (Please Print): Daytime contact phone number: Mobile: CATEGORY: E-mail: Date:

Local Authority: Valuation Reference: Property Address:

Please enter the information tenancy-by-tenancy and state any areas which are vacant or owner occupied.

					Lease details									
Floor No. or Street No.	Tenant name and type of space Retail Office Workshop Yard W-house Car park	Floor Area (m²)	Current Rental (p.a excl GST) Gross = Landlord (LL) pays expenses Net = Tenant pays expenses	Please specify \$ dollar amount (p.a excl GST) Other items		Other items included in rent No. of car parks and rental per week Shared items	Lease Start	Term Lease Expiry	Lease Expiry	ROR	Rent Review freq	Date of most recent rent review	Review Type Market based CPI %turnover other	Lease Status New Tenant Renewal to existing Tenant Rent Review
Level 1	Example Tenant A (office)	250 m²	\$ 35,000 Net / Gross	Rates \$3,000 Insurance \$800	\$0	10 Parks @ \$25 / week	1/6/22	6 years	31/5/28	1 x 3 years	2 yearly	1/6/23	Market	Rent Review
			Net / Gross											
			Net / Gross											
			Net / Gross											
			Net / Gross											
			Net / Gross											

Please list any significant changes that have been made to the property over the last three years including guideline costs:

Has this property been identified as being an Earthquake Risk? (If % compliance is known, please state): Yes / No

This information is officially requested by Opteon Solutions under section 45 (5) of the Rating Valuations Act 1998 and will remain confidential unless required by a Court of Law. For further information, a full copy of this Act is available from www.legislation.gov/.nz

Please return this completed form via:

• Email to info.revaluationsnz@opteonsolutions.com

• Post to Tenancy 3, Level 14, 5-7 Byron Ave, Takapuna New Zealand

Thank you – your co-operation is very much appreciated.